

USER GUIDE FOR FORM CE1 AND IMPLEMENTATION OF PENALTIES FOR FAILURE TO SUBMIT ADVANCE CARGO INFORMATION

14/08/26

The Zambia Revenue Authority (ZRA) would like to refer to the Public Notice issued on 26th June 2026 on Mandatory Advance Cargo Information through which all transporters carrying goods into or in transit through the Republic of Zambia were required to submit Advance Cargo Information using the prescribed Customs Inward Report (Form CE1) effective 1 July 2026.

To facilitate compliance, ZRA is hereby issuing a User Guide for Form CE1. The User Guide provides guidance on the correct completion and electronic submission of the prescribed form to the relevant port of entry prior to vehicle arrival.

All transporters, carriers, clearing agents and other stakeholders are encouraged to familiarize themselves with the User Guide and ensure full compliance with the Advance Cargo Information requirements.

LEGAL BASIS

This requirement is issued pursuant to Sections 20, 23 and 25 of the Customs and Excise Act, Chapter 322 of the Laws of Zambia, together with any applicable Regulations, Statutory Instruments, administrative directives, rulings and requirements made under that act, which empower the Commissioner-General to require the submission of information and documents necessary for customs control, risk management, trade facilitation and enforcement purposes.

PENALTY FOR NON-COMPLIANCE:

Any transporter, responsible for conveying cargo into or through the Republic of Zambia who fails to submit Advance Cargo Information on the prescribed Form CE1, submits incomplete or inaccurate information, or fails to submit the required information within the prescribed timeframe shall be liable to a penalty of **20, 000 fee units (40ngwee per fee unit) per occurrence**, without prejudice to any additional enforcement action, surcharge, detention of cargo, administrative sanction or prosecution that may be imposed under the Customs and Excise legal framework.

Enforcement of the penalty regime shall commence on 21st August, 2026. Stakeholders are therefore advised to immediately review the User Guide and put in place the necessary operational measures to ensure full compliance.

Download the User Guide using the link:

<https://www.zra.org.zm/wp-content/uploads/2026/08/Form-CE1-User-Guide.pdf>

ZRA remains committed to facilitating legitimate trade, improving cargo visibility, strengthening risk management and enhancing trade facilitation through the timely submission of Advance Cargo Information.